



Cali Girl Events

Wedding Planning Packages

THE OFF BROADWAY PACKAGE

Customized Rate

The Off Broadway Wedding package is designed for couples who need assistance with the essentials during the last three- four months of their wedding planning (the busiest time). We can help you complete the event design that compliments your vision and budget.

After your initial consultation, three months prior to your wedding, one of our consultants will complete any unfinished wedding plans. On your wedding day, we'll be your direct line of communication for family, the wedding party, guests and vendors. We'll conduct the ceremony and reception according to your specifications so your day is flawless. Your Cali Girl Coordinator(s) will guide your vendors through set up according to your timeline.

PHASE 1

- Complimentary One Hour Consultation to Discuss Design and Budget
- Wedding Day Design Guidance in Areas You Still Have Left to Complete

PHASE 2

- Services Begin Eight Weeks Prior to Wedding Date
- One Cali Girl Events Coordinator and One Assistant on Your Wedding Day
- A One Hour Site Inspection at Ceremony and Reception venue
- Personalized Timeline of Scheduled Wedding Events
- Contact and Confirm All Hired Vendors and Distribute Wedding Agendas to Each Vendor
- Unlimited Communication Via Email or Phone
- Ceremony Rehearsal Coordination up to 1 ½ hours

CEREMONY

- Location Set-Up & Coordination of Vendors
- Up to 15 Hours of Wedding Day Coordination (additional hours available for fee)
- Guest Coordination and Assistance
- Procession and Recession Coordination
- Handle All Personal Items for Ceremony & Reception (guest book, toasting flutes, favors, etc.)

RECEPTION

- Grand Entrance/ Departure Coordination
- Guest Coordination and Assistance
- Location Set-Up & Coordination of Vendors
- Distribute Final Payment & Gratuities to Vendors (paid by client)
- Post Reception Clean-up (secure personal items, facilitate transportation, etc)
- Emergency Wedding Day Kit (if needed)