



Cali Girl Events

Wedding Planning Packages

The One Act Package

Day-of-Wedding Coordination

STARTING AT \$1750

Cali Girl Events “Day Of” Wedding Coordination service is designed for the couple who have completed all their wedding plans and want a professional to execute these plans on their wedding day. Our day of wedding planning service begins four weeks out.

We tie any loose ends so you will be at ease. We will conduct the ceremony and reception according to your plans and specifications so that your special day is flawless. On your wedding day, we will be your direct line of communication for family, the wedding party, guests and vendors. Our team will communicate with and guide your vendors for set up according to your timeline.

PHASE 1

- Complimentary 1-hr Consultation to Wrap Up Details
- Personal Vendor Referral List According to Your Needs After First Meeting
- Wedding Day Design Guidance

PHASE 2

- Services Begin 4 Weeks Prior to Wedding Date
- Cali Girl Events Coordinator and One Assistant on Your Wedding Day
- A One Hour Site Inspection the Week of Your Wedding
- Wedding Planning Organization Templates to Assist You
- Timeline of Scheduled Wedding Events
- Final Calls the Week of Wedding to Vendor List and Services
- One Hour Ceremony Rehearsal

CEREMONY

- Location Set-Up & Coordination of Vendors
- Up to 15 Hours of Wedding Day Coordination (*additional hours available for fee)
- Procession and Recession Coordination
- Handle All Personal Items for Ceremony & Reception (guest book, toasting flutes, favors, etc.)
- Emergency Wedding Day Kit (if needed)

RECEPTION

- Guest Coordination and Assistance
- Location Set-Up & Coordination of Vendors
- Distribute Final Payment & Gratuities to Vendors (paid by client)
- Post Reception Clean-up (secure personal items, facilitate transportation, etc)